

Registration Application

National Outdoor Leader



NATIONAL OUTDOOR LEADER REGISTRATION SCHEME
 C/O Outdoor Recreation Industry Council of NSW
 PO BOX 634
 WAHROONGA NSW 2076
 Tel: (02) 9487 1184 Fax: (02) 9487 8666

CONTACT DETAILS

Last Name: First Name: Preferred Name:

Mailing Address: E-mail:

Town/suburb: State: P'code:

Phone (w): (h): (m):

REGISTRATION DETAILS

Number of registration areas applied for: I am already registered with NOLRS YES / NO

Please mark in the following boxes (**G**uide and/or **I**nstructor or according to the registration area(s) being applied for;

<u>Abseiling(Natural)</u>	<u>Artificial Surface</u>	<u>Bushwalking</u>	<u>Challenge Ropes</u> (supervise - S , conduct - C , manage - M)
Single-pitch	Abseiling (single-pitch)	Tracked/easy untracked	Low
	Abseiling (multi-pitch)		
Multi-pitch	Climbing (single-pitch)	Difficult and trackless	High
	Climbing (multi-pitch)		
	Climbing (restricted guide)	Unmodified	

Preferred method of correspondence: electronic hard copy

REGISTRATION FEES

Please nominate the amount payable based on the Registration Fee Schedule below. All fees are GST inclusive. Quoted prices are valid only for registration applications submitted by 31st December 2003

	Single registration area	2 nd and subsequent areas
ORIC members (or members of state associations which are ORIC members)	\$120.00	\$77.00
Non members	\$160.00	\$85.00

I enclose a cheque/money order for \$_____ made payable to **ORIC**

Do you possess competency in the units BSZ401A – Plan Assessment
 BSZ402A – Conduct Assessment, BSZ403A – Review Assessment? YES NO

Do you wish to make your details accessible to potential employers, RTOs etc : YES NO

(If you indicate YES then we will release **ONLY** your name, phone numbers, e-mail address and registration activity and level information).

APPLICATION MATERIAL SUBMITTED (Copies certified by a JP or Commissioner of Declarations)

Statement(s) of Attainment Copy of other qualification(s) mapped to NOLRS requirements
 Evidence of currency Copy of current First Aid certificate (inc CPR update)

All information supplied to the Outdoor Recreation Industry Council of NSW must be current and complete

I confirm that:

1. The information contained in this application or otherwise supplied is complete and accurate and constitutes an honest and reasonable assessment of adherence to criteria nominated
2. I agree and accept the terms and conditions of the National Outdoor Leader Registration Scheme set out in this document
3. I agree to provide on request any additional information required by the National Outdoor Leader Registration Scheme to support this application
4. If granted registration, I acknowledge the responsibility to uphold the required code of ethics and code of practice and to meet the expectations of consumers and industry arising from the National Outdoor Leader Registration Scheme

Conditions of Certification

- The applicant agrees by making this application to be bound by these terms and conditions
- The National Outdoor Leader Registration Scheme is not bound to accept any application for registration and, at its absolute discretion, can decline to accept the application and refuse to grant or continue registration to the applicant. Written explanation will be given in this case
- The applicant acknowledges that the National Outdoor Leader Registration Scheme relies absolutely upon the frank and full disclosure of all matters outlined in this application. Any incorrect/misleading description or failure to provide information as set out in this application may lead to the National Outdoor Leader Registration Scheme withdrawing registration

Name: Signature: Date:

For NOLRS Office Use

Date Rcvd	/ /	Amount Rcd	/ /	Certified 1 st Aid - Expiry	/ /
Dbase Entry	/ /	By whom		Member No	
Card Printed	Cert Printed	Currency reviewed by:		Evidence reviewed	

CODES OF ETHICS AND PRACTICE

In order to present a comprehensive set of guidelines, NOLRS has developed both a Code of Ethics **and** a Code of Practice. The Code of Ethics is designed to provide fundamental guidance and may be widely interpreted. The *spirit* of these ethics should permeate the conduct of a NOLRS outdoor leader. The Code of Practice is designed to provide more specific guidelines regarding acceptable standards of professional practice. These practices focus on essential matters and should be used as a minimum standard of practice. All persons registered through NOLRS are encouraged to strive to achieve a level of professionalism in excess of such minimum requirements. These Codes cover the following seven areas:

- Competence
- Integrity
- Responsibility
- Respect
- Concern
- Recognition
- Objectivity

Registration through NOLRS requires compliance with both the Code of Ethics and the Code of Practice.

Code of Ethics

- ✓ Respect the fundamental rights, dignity and worth of every human being.
- ✓ Interact with both clients and peers with honesty, fairness and respect
- ✓ Treat each client as an individual and be sensitive to their needs and well-being, assisting each individual to reach their full potential.
- ✓ Use honesty and integrity to underlie decisions and actions.
- ✓ Be aware of responsibilities and ensure that you possess an adequate basis for professional judgements.
- ✓ Provide services within the boundaries of your education, training, supervision, experience and practice.
- ✓ Provide the safest possible environment, both physical and psychological, for your clients.
- ✓ Conduct experiences in a manner that results in minimal environmental impact.
- ✓ Seek continual improvement through performance appraisal and ongoing education.
- ✓ Be committed to the provision of quality customer service to your clients.
- ✓ Be a positive role model for your clients and peers/work colleagues.
- ✓ Be aware of how your personal belief system, values, needs and limitations affect clients.
- ✓ Be sensitive to cultural and individual differences, including those due to age, race, gender, ethnicity, national origin, religion, sexual orientation, disability and socio-economic status.
- ✓ Encourage the development of standards and policies that serve the clients' interests as well as those of the public.

Code of Practice

- ✓ Avoid false, misleading or deceptive statements when describing or reporting qualifications, experience, services, products or fees.
- ✓ Participate in ongoing professional efforts to maintain your knowledge, practice and skills.
- ✓ Promote and conduct activities within your level of competence and take reasonable steps to ensure the competence of your work.
- ✓ Do not exploit or mislead clients or other leaders during and after professional relationships.
- ✓ Respect clients' rights to privacy, confidentiality and self-determination within the limits of the law.
- ✓ Act in a professional manner when dealing with staff, clients and peers, displaying high standards of language, manner, preparation and presentation.
- ✓ Avoid all forms of harassment and/or discrimination.
- ✓ Provide clients with appropriate information about the nature of services and their rights, risks and responsibilities
- ✓ Provide activities, which are planned and appropriate to the ability and needs of the client.
- ✓ Respect clients' rights to refuse consent to services and activities
- ✓ Identify and follow relevant "duty of care" responsibilities.
- ✓ Store and utilise equipment according to manufacturers' specifications/ organisational procedures.
- ✓ Abide by all applicable state and federal legislation and local government regulations.
- ✓ Abide by specific land management or activity specific rules or codes of ethics/conduct/practice where they exist.
- ✓ Abide by any contractual or permit requirements of resource managers (eg, facility owners, land management agencies, marine authorities).
- ✓ Brief clients and staff about safety and emergency procedures.
- ✓ Abide by relevant documented risk management procedures.

I, have read the National Outdoor Leader Registration Scheme's Codes of Ethics and Practice, and do hereby agree to abide by the ethics and practices as outlined above. I acknowledge that failure to do so may result in the immediate suspension or cancellation of my registration with the National Outdoor Leader Registration Scheme.

Signature: _____ Date: _____